## www.SanRamon.ca.gov/camps



## **Art Explosion - Ever Pro Kids**

GETTING READY FOR CAMP - IT'S AS EASY AS 1, 2, 3, 4!

### **#1** Camp Information

- Location: San Ramon Community Center (12501 Alcosta Blvd.)
- Camp Dates/Time: 6/10-6/14 1am-4pm 6/17-6/21 1pm-4pm

## #2 Don't Forget! Items for Camp (Campers!)

- Snack and Refillable water bottle
- Comfortable clothing they can get messy in
- Closed toe shoes

## **Don't Forget! Items for Camp (Grown Ups!)**

- Phone number used for KidCheck, for sign in & sign out.
- Photo ID if no picture of authorized pick up is in Kid Check Account

## #3 Camp Check-In

- Campers need to check in at San Ramon Community Center Terrace Patio
- Check-in opens as early as 30 minutes prior to camp. Campers begin walking to their camps, escorted by Camp instructors, 5 minutes prior to camp beginning.
- A parent, guardian or authorized individual must sign-in campers at the check in tables with Camp staff
- Camp Central will use KidCheck for the check in and out process. Each family must download and create a KidCheck account (free) on the Kidcheck App **PRIOR** to coming to camp. See page 2 for set up directions
- Do <u>NOT</u> walk your child directly to their camp classroom. If you arrive late, signage will be posted on the Terrace Patio with a phone number to contact City Staff to assist you with sign-in
- Those that you list in your KidCheck account should align with what is on file with SRPCS. If you need to make changes or are unsure who you have listed on file please submit an updated <a href="Participant Profile Form">Participant Profile Form</a>. Please contact the Community Center if you need to verify who is listed as an authorized adult, (925) 973-3200.

## #4 Camp Check-Out

- Campers need to check out at the Community Center Terrace Patio
- Only authorized individuals listed on the camper's KidCheck account may pick up your camper. To add
  authorized individuals to your Kid Check Account, use the app. Sign in, then click the "Guardians" icon
  (bottom of screen) then "Add" (top of the screen) then enter the information and upload a photo
- Photo ID is required to pick up a camper, if no picture is provided in the KidCheck account
- If a camper is picked up more than 10 minutes after the program ends, there is a \$1/minute charge
- Campers attending Extended Care and/or Lunch Care will be checked-out by Camp Staff then signed into their next camp, by Camp Staff

### **More Information**

- If you are experiencing issues setting up your KidCheck Account, or with features like adding a guardian or adding a child, please watch this short tutorial video: KidCheck Set Up Your Account Video.
- Please label personal items such as jackets or lunch boxes
- The City of San Ramon advises against providing food items with tree nuts or peanuts due to severe participant allergies
- Registration questions? Please call (925) 973-3200 or <u>registration@sanramon.ca.gov</u> Mon-Fri, 8:30am-5pm Questions regarding this camp? Please contact Ri Thomas at <u>rthomas@SanRamon.ca.gov</u>



## What is KidCheck?

KidCheck is a secure children's check-in system that enhances your provider's security system and simplifies the check-in process. KidCheck helps ensure no one can pick up your child without your consent. **More information about KidCheck can be found at www.kidcheck.com.** 

# **Key Benefits**



### Child Safety

- · Easily create and update a list of who can (and cannot) pick up your children
- · Upload photos of children and guardians for added security
- · Provide medical and allergy information and alerts



### Secure Information

- · No one sees you or your child's information until you check-in to their facility
- KidCheck uses the same secure data technology as banks to keep your information safe
- KidCheck never asks for personal identification such as Social Security numbers, credit cards or banking information, and we never sell the information we do gather



### Convenient

- Speedy check-in simply input your 10 digit phone number
- KidCheck is web-based, so you can create and access your account from anywhere
- · Text message notifications when your child is checked in and out, or in case of emergency

# **Account Setup Instructions**

Signing up for KidCheck is easy and free for parents, guardians, and workers!

### Sign-up

- Visit https://go.kidcheck.com or download the KidCheck app on a mobile device
- 2. Select the link to create a free KidCheck account
- 3. Fill in the requested fields, and agree to the terms of use





### **Adding Children and Guardians**

- \* If you are a volunteer/employee only, and have no kids to add, you may skip these steps
- 1. Locate the "Kids" tab. Select the link to add a new child, and input your child's information and upload photos. Select the save button when you are done.
- Locate the "Guardians" tab. This is where you will input additional guardians whom you would like to be able to pick up the children you've listed. Add their information and upload photos. Remember to click save when you are done.